

Training Tip Sheet

1. Go to HazComOnlineTraining.org
2. Click on "Training" from top menu
3. Click "Launch Training"
4. Log in with Member ID and Password

Hazard Communication Online Training

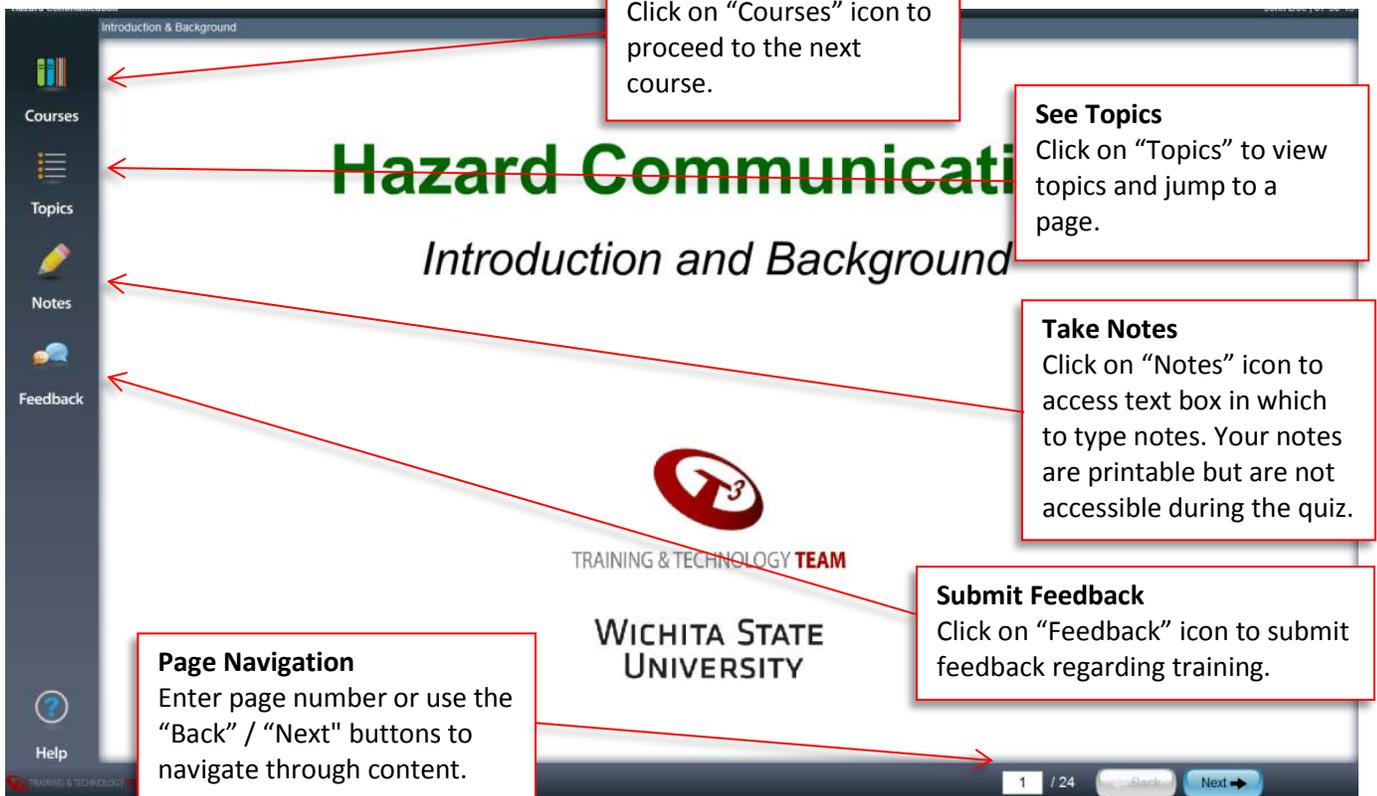
This training is about hazardous chemicals that you may be exposed to on the job. You need to know about the effects of potential exposure to hazardous chemicals at your workplace.

HazCom Online Training consists of 6 courses that need to be completed in order.

- | | | | |
|---|---------------------------------|---|----------------------------------|
| 1 | Introduction & Background | 4 | Safety Data Sheets |
| 2 | Chemical Hazards: A Closer Look | 5 | Minimizing Risk |
| 3 | Chemical Labels | 6 | Exposure Monitoring & Evaluation |

 Launch Training

Navigating the Training



Access Courses
Click on "Courses" icon to proceed to the next course.

See Topics
Click on "Topics" to view topics and jump to a page.

Take Notes
Click on "Notes" icon to access text box in which to type notes. Your notes are printable but are not accessible during the quiz.

Submit Feedback
Click on "Feedback" icon to submit feedback regarding training.

Page Navigation
Enter page number or use the "Back" / "Next" buttons to navigate through content.

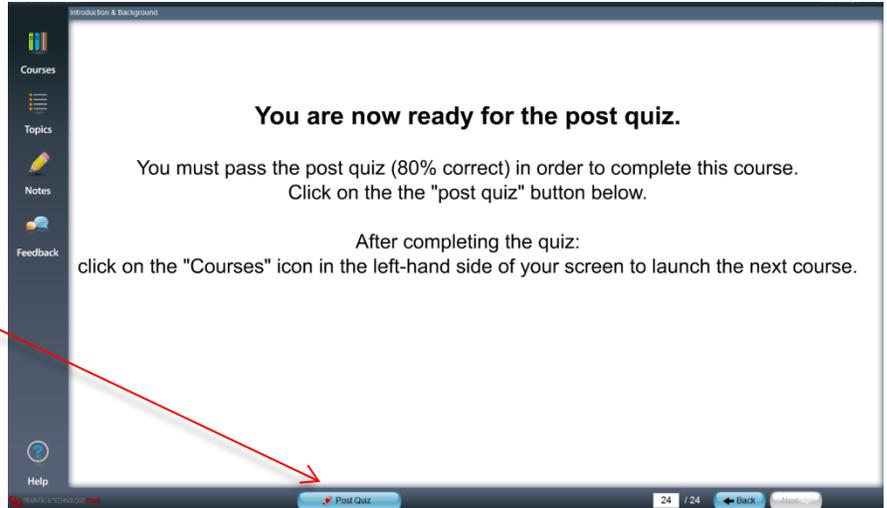
Hazard Communication
Introduction and Background

TRAINING & TECHNOLOGY TEAM
WICHITA STATE UNIVERSITY

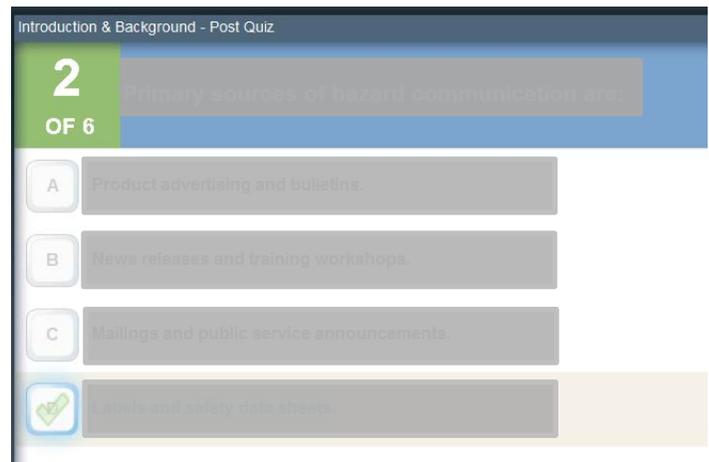
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Post Quiz

- The post quiz button automatically appears on the last page of each course.
- Click the Post Quiz button to begin the quiz.
- Once you start the Post Quiz, you cannot save your progress and return.

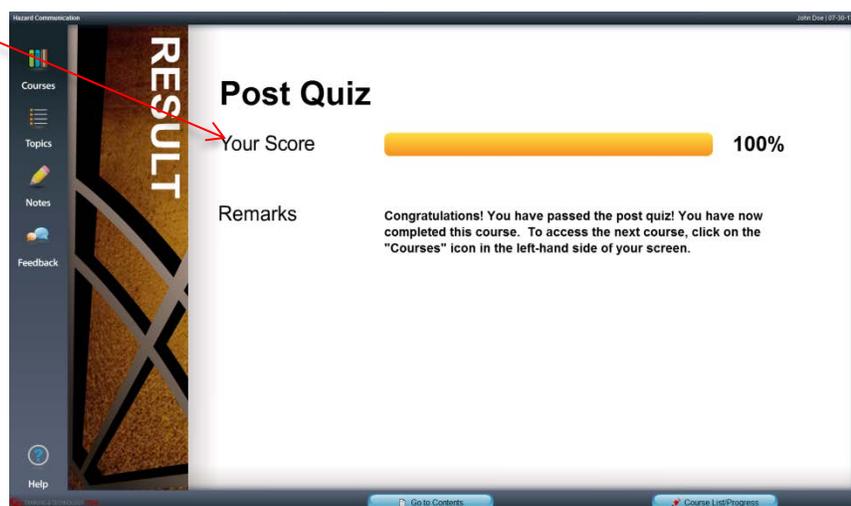


You will receive immediate feedback if questions are answered correctly / incorrectly.



You will receive immediate pass / fail results after answering the last quiz question.

Once you have completed a quiz, access the next course through the Courses icon in the upper left part of your screen.



See the status of where you are in the training by going to “My Account” at the top of the page. Select “My Training Summary” from the drop-down menu.

Click on the training title to see what courses you have completed.

You can launch the training from this page by clicking on the Launch link.

Training	Launch	Status	E-Cert	Completed
Hazard Communication	Launch	In Progress	-	-

Hazard Communication

Name: John Doe
(john.doe@wichita.edu)

Organization: Wichita State University Expand All

In Progress 2%

	COURSE TITLE	STATUS	SCORE
+	1 Introduction & Background	✓ Completed	100%
+	2 Chemical Hazards: A Closer Look	Not Started	---
+	3 Chemical Labels	Not Started	---
+	4 Safety Data Sheets	Not Started	---
+	5 Minimizing Risk	Not Started	---
+	6 Exposure Monitoring & Evaluation	Not Started	---

The training is completed once all post quizzes have been successfully passed. The completion date field will automatically populate and the E-Cert will be available for your records.